



BOARD ROLE DESCRIPTION: PRESIDENT

The President is primarily responsible for ensuring the Association sets and meets its goals and objectives, is administered according to the Association Rules and completes all legal and compliance obligations.

The President of the Casey Basketball Association (CBA):

- demonstrates leadership,
- inspires trust and confidence in Committee members,
- creates an inclusive environment,
- fosters collaborative processes,
- provides a positive public face to the organisation,
- demonstrates commitment to organisational values,
- resolves disputes, and
- fosters development of General Members.

The President or, in the President's absence, the Vice-President is the Chairperson for any general meeting and for any special meeting.

If the President and the Vice-President are both absent, or are unable to preside, the Chairperson of the meeting must be a member elected by the other members present.

In addition to the responsibilities outlined in the General Member Role Description, the President shall:

Governance	Provide leadership to the Association
	Ensure (in partnership with all Board members) that the Association's objectives, goals and mission are being followed
	Ensure (in partnership with all Board members) that the Association complies with all governing laws and regulations
	Ensure (in partnership with all Board members) that the Association develops in the appropriate direction



	Ensure (in partnership with all Board members) that the Association operates in an ethically, environmentally, and socially responsible manner
Planning	Produce (in partnership with all Board members) a Strategic Plan for the Association
	Ensure (in partnership with all Board members) the regular review and development of the Strategic Plan
Meetings	Ensure that appropriate standing orders are in place
	With the Secretary, prepare the agenda in advance of the meeting
	Chair Board meetings according to the CBA's rules, by-laws and constitution
	Rule on issues of meeting procedures not covered in the rules, by-laws and constitution
	Report to the Annual General Meeting (AGM) a review of the previous year and projection for the future, both short-term and long-term
	Chair General Meetings according to the rules of the Association
Administrative & Management	Assign (in partnership with all Board members) relevant administrative duties to general members
	Personally carry out administrative duties as assigned
	Manage the business of the Board
	Manage the recruitment, induction, and training of Board members (in partnership with all Board members)
	Manage (in partnership with all Board members) the assessment, review and renewal of the Board
	Manage the Association's grievance procedures
	Ensure the harmony of Board deliberations
	Manage (in partnership with all Board members) the succession of the position of Chair



Media	Serve as spokesperson for the Association as appropriate
Promotion	Promote the Association in the community as opportunities arise
Negotiation	Serve (as nominated by the Board) in negotiation with other organisations
Legal	Ensure that <ul style="list-style-type: none"> • all legal requirements are met • the performance of all legal requirements are reported to the Board • the performance of all legal requirements are fully documented.
Finance	Appoint (in partnership with all Board members) the Auditors
	Ensure the Association's financial control procedures are adequate and that risk management strategies are in place
Other duties	As outlined in the 'General Members Role Description'

The President is expected to:

- act in the best interest of the members at all times
- attend all Board meetings
- undertake the role in good faith and honesty

If at any stage the President becomes aware of a personal conflict of interest, real or perceived, between themselves and the Association, they should immediately notify the Secretary of the conflict, who will immediately inform all other committee members.